Process Note - WOW Awards Asia

The winner selection and scoring process is as follows:

Categories

- The categories are as follows:
 - A. MICE/ Business Events
 - B. Experiential Marketing
 - C. Event Intellectual Properties
 - D. Experiential Celebrations
 - E. Experiential Management
- These are further divided into 70 sub-categories across India.

Eligibility criteria

- <u>Eligibility period:</u> Any event/ campaign executed between April 1, 2016 and March 31, 2017 is eligible for entry. If a campaign/ activation starting or ending in this stipulated period, but not completed / started within the period, will be considered eligible as long as a substantial part of the campaign falls under this time frame. E.g. A brand activation starting in February 2017 but culminating in April 2017, is eligible if the bulk of the activation has already been completed and some results are clocked in for the activity.
- <u>Event and Company location:</u> Any campaign/ event/ experience/ project executed in Asia (including UAE) by any Company / brand / institution/ association / organization based anywhere across the globe, is also eligible for entry across categories
- In short
 - ❖ Asia-based client, event done anywhere in the World -- Qualifies
 - World-wide client, event executed by an Asian Agency in Asia -- Qualifies (If an Asian agency has executed work for a client outside of Asia, where the event also has taken place outside of Asia, this does not qualify)
- <u>Client confirmation:</u> At the time of application, an auto-generated email will be sent to the client for confirmation. Entries which received client confirmations will be taken forward to the jury by Awards Management. The client may be called for further verification at any point during the process.

Scoring Rounds

- There will be 2 rounds of voting to shortlist the nominees and winners wherein an independent jury of
 experts will be appointed to review the entry forms and assign scores.
- An expert jury will be assigned categories in both rounds of scoring, so that each category is scored by a minimum of 3 jury members.
- Round 1: The jury will score on a scale of 1 to 10 (10 being the best). KPMG in India Process Advisors
 and Evaluators for the Awards will independently tabulate the scores to arrive at top 5 nominees per
 category. In case of a tie, up to 7 nominees will be considered. Up to 7 top entries per category with the
 highest average scores will be shortlisted as nominees for Round 2. For an entry to be considered for
 nomination, the cut off will be set to minimum 5.

- Round 2: The shortlisted nominees will be evaluated and scored by the jury in Round 2 on a scale of 1 to 5 (5 being the best).
- KPMG in India Process Advisors and Evaluators for the Awards will independently tabulate the scores
 to arrive at the final Gold, Silver and Bronze winners. The entries with the top 3 highest average scores
 per category will be considered in succession for Gold, Silver and Bronze awards. In case of a tie in
 round 2 scores, the scores of round 1 will be considered as a tie breaker.
 - In Round 2, following are the minimum average score to be eligible for a Gold, Silver or Bronze metal is given below.
 - The cut off to win a Gold is an average score of 3.5
 - The cut off to win a Silver is an average score of 3
 - The cut off to win a Bronze is an average score of 2.5
 - The scoring above the cut offs does not guarantee the respective metal since the number of
 entries that have scored more than the cut off is factored in. Thus, only the top 3 scorers in each
 sub-category will be evaluated for Gold, Silver and Bronze provided they meet the above criteria.
 - Hence, an entry with an average score of 3.75 can also go on to win a bronze if there are two
 other entries on top of the table with an average score of 4.5 and 4. Further, if the average score
 of top entry within a sub category is as low as 2.25 then there will be no metal winner in that
 category.
 - In case of a tie within a particular metal category, the scores of Round 1 will decide the tie breaker. In case the difference in average score for Round 1 for such entries is within a range of 0.25 (i.e. average score 8 – average score 7.75 = average score 0.25) then both entries will stand to win the same metal.
- Further checks on client confirmation and Company base will be conducted from time to time.

Frequently Asked Questions

- 1. What happens when more than one entry qualifies for the same metal? In case of a tie, more than 1 entry will qualify for the same metal in Round 2. To break the tie, the scores of Round 1 are used as a tie breaker. If the difference in average scores is equal to or less than 0.25, then the tied entries will win the same metal. If the difference in Round 1 average scores is greater than 0.25 then the higher scoring entry will win the higher metal.
- 2. Can I enter a project my company has executed for an International client outside of Asia? Yes, this can be done if the executing team is Asia based i.e. has a functional office in Asia and the execution is done entirely by the team from the Asia office.
- 3. Can I enter a project which is executed partly by our team outside of Asia and partly by the team at the Asia office?
 - No, the project must be executed entirely by the Asia office team.
- 4. What if my client does not respond to the confirmation email? Your entry will not go forward without client confirmation. All participants are advised to keep their client in the loop about their participation and to respond to the auto generated email.